



Shared Services Joint Committee

Agenda

Date:	Friday 19th May 2017
Time:	2.00 pm
Venue:	Committee Room 1 - Wyvern House, The Drumber, Winsford, CW7 1AH

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Appointment of Chairman**

To appoint a Chairman for the Shared Services Joint Committee for the 2017-18 Municipal Year.

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the Shared Services Joint Committee for the 2017-18 Municipal Year.

3. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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5. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named above.

6. **Minutes of Previous meeting** (Pages 3 - 8)

To approve the minutes of the meeting held on 24 March 2017.

7. **Shared Services Performance Outturn 2016-17** (Pages 9 - 42)

To consider a report on the outturn position for the Shared Services arrangements between Cheshire East Council and Cheshire West and Chester Council.

8. **Transactional Service Centre – Progress Report** (Pages 43 - 46)

To receive an update on the development of the Transactional Service Centre.

9. **ICT Shared Service - Transformation Phase** (Pages 47 - 56)

To receive a progress update on the ICT Shared Services, focussing on the Transformation Phase of the service.

10. **Archives Update** (Pages 57 - 60)

To receive a progress update on the Archives Project.